OVERSEAS SHIPPING INSTRUCTIONS

SHIPMENTS UNDER 70 POUNDS OR LESS AND MEET POSTAL SIZE REQUIREMENTS.
Mail Parcel Post. Postage should be billed on a separate invoice and supported by a postage receipt if shipped FOB Origin. Zip code must be shown on all cartons. Do not insure parcel post on FOB Origin shipments. Apply postage at the domestic rate for the address below:

_____

_____

_____

_____

_____

SHIPMENTS OVER 70 POUNDS BUT LESS THAN 10,000 POUNDS
Ship to Port of Embarkation (POE).

MARK EACH CARTON WITH THE FOLLOWING: **CONSIGN SHIPMENTS TO THE POE:**

	17 Digit TCN*	
TP-3	Priority	
	Vendor's Name &	
	Address	
	P.O.E. 3 digit code	
	P.O.D. 3 digit code	
	DODAAC/UIC	
	Pieces, wt & cube (To be completed by vendor)	

Final Destination Address & Mark For:

_____

_____

_____

_____

_____

Mark each carton with the final destination address as provided and transportation control number (TCN) on all shipping cartons and bills of lading. Identify carton count on each carton if more than one piece is shipped on the same purchase order (i.e. 1 of 2, 2 of 2, etc.).

*Vendor shall complete the last three digits (15-17) of the TCN as follows:

Digit Position	Description
15.	Enter "X"
16.	PARTIAL SHIPMENTS. For control purposes, Transportation Control Numbers (TCN) cannot be duplicated. To preclude rejection of shipments at the port, modify the sixteenth position of the TCN number as follows for each increment of the shipment unit moved on a separate conveyance: X = Complete Shipment, A = First Partial, B = Second Partial, etc.
17.	Enter "X"

Example: N00000 0000 M 000 XAX First Partial
N00000 0000 M 000 XBX Second Partial, etc.
N00000 0000 M 000 XXX Complete Shipment

SHIPMENTS OVER 10,000 POUNDS
You must secure an export release 10 days prior to the date you intend to ship the order. Request the export release from the POE. When requesting export release, have available TCN number, commodity, description, shipping point, total number of pieces, total cube and weight, and desired shipping date.