



DEPARTMENT OF THE NAVY
COMMANDER NAVY INSTALLATIONS COMMAND
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Canc: Sep 2024

CNICNOTE 11103

N4

13 May 2024

CNIC NOTICE 11103

From: Commander, Navy Installations Command

Subj: IMPLEMENTATION OF FISCAL YEAR 2024 INCREASED SUSTAINMENT FOR UNACCOMPANIED HOUSING AND FITNESS CENTERS/POOLS

Ref: (a) PBIS ISSUE 66685 Fiscal Year 2024 BSO52 Fund Facilities Sustainment Unaccompanied Housing/Gym

Encl: (1) Applicable Category Codes for Increased Sustainment Funding in Fiscal Year 2024
(2) Increased Sustainment Funding Allocation by Region
(3) Fiscal Year 2024 Unaccompanied Housing and Fitness Center Project Tracking Templates

1. Purpose. Per Chief of Naval Operations guidance, Sustainment (ST) funding for Unaccompanied Housing (UH) and Fitness Centers/Pools were directed to be funded to 100 percent of the Facilities Sustainment Model to improve Quality of Service. This notice provides guidance for this ST increase of \$47 Million to UH and \$7.5 Million to Fitness Centers/Pools across Commander, Navy Installations Command (CNIC) Regions in fiscal year 2024 (FY24).

2. Scope and Applicability. This notice applies to all CNIC Headquarters and Regions facilities that fall under the category codes listed in enclosure (1) under the CNIC Maintenance Unit Identification Code (MUIC). For FY24 the increased ST funding will be for Operations and Maintenance, Navy (OMN) only and does not apply to Operations and Maintenance, Navy Reserve (OMNR). The policies outlined in this notice are applicable for FY24 only. Further guidance will be issued for fiscal year 2025 (FY25).

3. Background. ST funding requirements are based on the Department of Defense Facilities Sustainment Model. Historically, CNIC has been resourced to 65 percent through 85 percent of the FSM requirement. Reference (a) directed increase to ST funding for UH, Fitness Centers, and Pools above original resourced levels in FY24.

4. Action

a. CNIC HQ

(1) Increased ST Controls. Based on Region inputs, increased ST controls will be distributed to Regions in FY24 based on the tables as shown in enclosure (2). The increased ST funds are to be used for projects that support facilities that fall within the category codes listed in enclosure (1).

b. CNIC Regions

(1) Project Execution. The increase in ST funding will be used to execute additional projects via the installations Maintenance Execution Plan (MEP). Increased ST is to be used only on facilities that fall under enclosure (2) of this notice with the exception of Ancillary or Stand-Alone Support Facilities described below:

(a) Ancillary or Stand-Alone Support Facilities. Increased ST funding can be used for facilities that directly support a specific UH building or building complex, Fitness Center, Gym or Pool and that has a category code listed in enclosure (1). The project must have a direct impact to Quality of Life and Quality of Service for those facilities. Examples are as follows:

1. Use of funds to improve a chiller or boiler plant that ONLY supports a specific UH or Fitness Center would be acceptable use of the increased ST, but use of the funds on a central plant that supports UH, Administrative or other facilities is not acceptable.

2. A waterline that specifically services that UH or fitness center is acceptable, but a water main that services multiple facilities would not. In general, when the determination is difficult to conclude, it is likely that this would NOT fall under the intent of the increased ST funding initiative and should be addressed separately.

(2) Project Costs. Regions via NAVFAC Facility Engineering Commands and Installation Public Works Departments will manage projects to the controls provided in enclosure (2). ST funding will only be provided as allocated in enclosure (2). If project costs increase above the amounts provided, Regions will use local ST funding to supplement the increased cost.

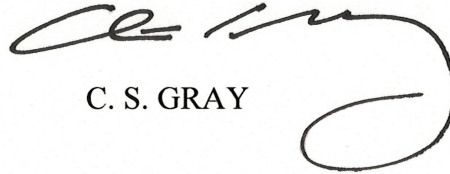
5. Reporting. A template (Excel version is available) is provided for tracking project execution as enclosure (3). Region N4s will work with NAVFAC and Installation PWDs are to provide a consolidated list of projects within 14 calendar days of the signing of this notice to the point of contact of this notice. Updates to execution (award) and project costs and/or changes to execution dates will be provided on the 20th of every month through the end of FY24.

6. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at [https://portal.secnav.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved percent20Record percent20Schedules/Forms/AllItems.aspx](https://portal.secnav.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx).

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

7. Cancellation Contingency. This notice is in effect for FY24 and expires on 30 September 2024 unless it is superseded by another notice or instruction, whichever occurs first.



C. S. GRAY

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via CNIC Gateway 2.0, <https://g2.cnid.navy.mil/CC/Documents/Forms/Directives percent20Only.aspx>

APPLICABLE CATEGORY CODES FOR INCREASED SUSTAINMENT FUNDING IN
FISCAL YEAR 2024

APPLICABLE NAVY CATEGORY CODES FOR
FITNESS CENTERS/POOLS

NAVY FACILITY CATEGORY CODE	TITLE
74044	INDOOR PHYSICAL FITNESS CENTER (GYM)
74045	FITNESS ROOM
75049	AUSTERE INDOOR PHYSICAL FITNESS CENTER (GYM)
74053	SWIMMING POOL-INDOOR (INCLUDING DECK AND BATHHOUSE)
74089	BATHHOUSE
75030	OUTDOOR SWIMMING POOL-INSTALLATION
75033	POOL PUMP/FILTER/TREATMENT FACILITY

APPLICABLE NAVY CATEGORY CODES FOR
UNACCOMPANIED HOUSING

NAVY FACILITY CATEGORY CODE	TITLE
72111	UNACCOMPANIED ENLISTED HOUSING
72114	STUDENT DORMITORIES
72115	RECRUIT BARRACKS
72127	AUSTERE QUARTERS-MISSION ESSENTIAL
72141	UNIT DEPLOYED PERSONNEL (UDP) HOUSING M.E. ENLISTED
72146	RESIDENTIAL CARE FACILITY
72411	UNACCOMPANIED OFFICER HOUSING
72415	UNIT DEPLOYED PERSONNEL (UDP) HOUSING (OFFICER)
72510	TROOP HOUSING-EMERGENCY BUILDING
72330	LAUNDRY DETACHED
72331	STANDALONE KITCHEN

INCREASED SUSTAINMENT FUNDING ALLOCATION BY REGION

REGION	INCREASED SUSTAINMENT FITNESS CENTERS/POOLS	INCREASED SUSTAINMENT UNACCOMPANIED HOUSING
NDW	\$620,000	\$4,789,000
SW	\$1,143,000	\$6,581,000
SE	\$1,013,000	\$7,075,000
EAC	\$431,000	\$3,544,000
Korea	\$26,000	\$116,000
Japan	\$1,138,000	\$6,401,000
Guam	\$452,000	\$2,579,000
Hawaii	\$852,000	\$1,500,000
CNRMA	\$1,405,000	\$11,204,000
NW	\$420,000	\$3,211,000
Total	\$7,500,000	\$47,000,000

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FISCAL YEAR 2024 UNACCOMPANIED HOUSING AND FITNESS CENTER PROJECT TRACKING TEMPLATES

[illegible]

Enclosure (3)

FISCAL YEAR 2024 UNACCOMPANIED HOUSING AND FITNESS CENTER PROJECT TRACKING TEMPLATES

Region	Project Title	Installation	Bldg No	Facility Name	CAT Code	Square Footage of Pool or Fitness Center/Gym	RPUID	eProjects Record #	Cost (\$000k)	Master System (Roof/HVAC etc)	Project Type (Design, Construction Project, Study)	Projected Award Date	Est Completion Date	Actual Completion Date