

Request for MCC Unblock

The CH has determined that they must make a purchase from a source that has been blocked, the following must be completed and forwarded to the PCPMO via the AO and APC:

- (1) Description of item(s), merchant's exact name and address

- (2) Exact dollar amount of the purchase.

- (3) Expected date of the purchase.

- (4) Efforts to locate a source other than merchant with a blocked MCC.

- (5) The mission essential need for the item from this particular source (i.e., a special magnifying glass to assist in detail circuit card wiring bought from a jewelry store”) and the merchant’s MCC that must be overridden.

- (6) The cardholder’s name and last 4 digits of their purchase card account number:

AO Name:
