NAF PURCHASE CARD LOG									
CARDHOLDER NAME:Cycle Date:				MONTHLY LIMIT:SINGLE PURCHASE LIMIT:				APPLICABLE INFO	
Date of Purchase	Item Description	Total Price	Merchant Name/Phone Number	Resp. Center (RC)	SAP Account	Date Received	Name of Receiver	PAID BUT NOT RECEIVED AWAITING CREDIT DISPUTED PURCHASE INCORRECT BILLING	
	TOTAL								
Reminder	s: No tax or split purchases. Scr		atory sources and prohi	bited and req	gulated pu	rchases.			

Ensure receiver prints name; signs, and dates receipt.

Sign Statement of Account; attach receipts and other supporting documentation. Forward to AO.

DATE STATEMENT RECEIVED:	
DATE SENT TO AO:	_